

Instructions for Claiming Continuing Education Credit

The online evaluation and credit claiming portal will open on May 21, 2023 and remain open until June 21, 2023

Please have your “**2023 Western States Conference Pharmacy Credit Worksheet**” completed so that you can easily claim credit for the sessions you participated in. You must complete the credit claiming and evaluation process all at once. You cannot start and come back to complete.

1. Go to www.cmeuniversity.com

2. Have your NABP eID and MM/DD of your birth ready.

3. Register or Login (will take less than 1 minute)

Note: If you have attended a Western States Conference Pharmacy meeting before, you already have a username and password.

- If you receive a message when creating a new account that “the email you entered is already in use”, click the Forgot my Username or Password link to have your Username and Password sent to you via email.
- After logging in, you may be asked to verify/update your information; after doing so, click Save at the bottom of the page

4. Type in **17786** at the top of the page, “Find Post-Test/Evaluation by Course”, click enter

5. Click on the title: **2023 Western States Conference for Pharmacy Residents, Fellows, and Preceptors.**

6. Only ACPE credit type is available.

7. You will see 35 topic titles each with its own pull down menu of contact/credit hours.

- Click on the drop-down box beside each title and use your completed worksheet.
- Select the number of hours you are claiming per title/UAN.

8. Click “Continue” and you will be directed to complete the evaluation. There is one overall evaluation for the entire series. Click “Submit”

9. After completing the activity evaluation, **your transcript information will be sent to the NABP CPE Monitor Service.**

Please respond immediately to any error messages you receive. You have until **June 21, 2023 to claim this credit. Please check your NABP account to make sure the credit has posted correctly.**

If you have any questions, please contact Postgraduate Institute for Medicine at: inquiries@pimed.com or (303) 799-1930.